



Short Stay Visa - C

Tourism

	Required document	Yes	No
1.	Valid Passport <ul style="list-style-type: none">Valid for at least 6 months from the date of applicationHas at least two empty pages		
2.	Schengen Visa Application Form (fully completed, dated and signed)		
3.	Two recent photos (not older than 6 months)		
4.	Photocopy of the first two pages of the passport and all the used pages		
5.	Photocopy of national identity card or residence card		
6.	Photocopy of previously granted Schengen visas		
7.	Medical Travel Insurance (valid for all Schengen states and covering the entire period of your stay)		
8.	Proof of accommodation (covering the entire period of stay) <ul style="list-style-type: none">Hotel reservation		
9.	Round trip flight reservation		
10.	Description of the trip/planned visits		
11.	Proof of sufficient financial means to cover the entire period of stay		

	<ul style="list-style-type: none"> ○ Original Bank account statement for the last three months (signed and stamped) ○ Sponsorship letter accompanied by the sponsor's bank statement and photocopy of the sponsor's passport or ID card. 		
12.	<p>Evidence of Employment status</p> <ul style="list-style-type: none"> ○ For employees: <ul style="list-style-type: none"> ○ Letter from employer showing date of employment, salary, title, and granting holidays. ○ For entrepreneurs: <ul style="list-style-type: none"> ○ Copy of the company commercial registration (in English). ○ Company's bank statements for the last three months. ○ For Independent Professional: <ul style="list-style-type: none"> ○ Copy of the professional card issued by the union. ○ Certificate of practicing the profession. ○ For Housewives: <ul style="list-style-type: none"> ○ Proof of the professional situation of the spouse. ○ Proof of sufficient financial funds of the spouse as indicated above. ○ For Retired: <ul style="list-style-type: none"> ○ Statement of the social security department proofing salary of retirement. ○ For Students: <ul style="list-style-type: none"> ○ Registration from the school / university. ○ Proof of holidays from the school / university. ○ Proof of financial funds of the head of the family as indicated above. 		
13.	<p>For minors:</p> <ul style="list-style-type: none"> ○ Travel authorization from both parents certified by the police station. ○ English birth certificate of the child showing full name of both parents. ○ Guardianship decisions along with translation if there is any. ○ Proof of financial funds of the head of the family. 		
14.	<p>Embassy's visa fee (54 JOD).</p>		

- On this checklist, all submitted documents supporting the visa application were ticked. The Embassy of Belgium will base itself only on these documents when processing the application.
- The applicant is requested to provide as much information as possible to document his/her family background, professional and socio-economic status, ownership of land or real estate. This information is **essential** to correctly judge the intention of the applicant to leave the Schengen area before the expiry of his/her visa.
- In some cases, the Consulate may require extra documents from the applicant.
- Submitted documents will not be returned to the applicant.